

Enterprise Dashboard

User Manual

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Introduction

HesabPay offers a comprehensive payment solution for enterprises (private & public sector, non-profits, donors) to manage their finances from a single platform, allowing organizations to pay anyone, anywhere, anytime.

- Bulk Humanitarian Distributions - Provide aid to hundreds or thousands of people
- Bulk Payroll - Process payroll including tax withholding across all 34 provinces
- Bulk Airtime - Disburse mobile credit as communication allowances across all 5 telecom
- Bulk Pay - Pay vendors, teams, projects, programs instantly

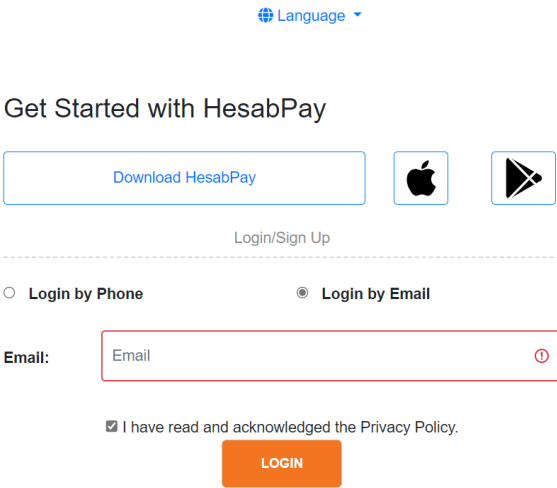
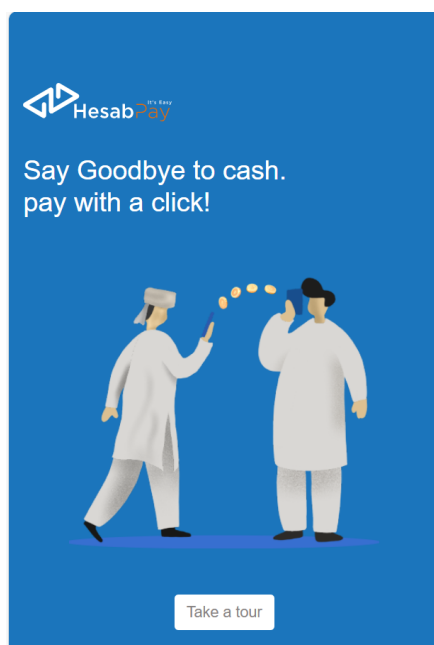
The platform provides live real-time payment tracking through customizable dashboards and ensures the highest security with role-based user permissions, twostep authentication, customizable roles for multiple users to initiate, review and/or approve transactions, and finally customizable settings to adapt processing uniquely to each organization's needs.

With HesabPay, enterprises of all sizes can experience the ease and efficiency of instant payments, reducing manual work and wasted time, while strengthening financial control through a fast, secure, and stress-free payment solution.

The Login Process to HesabPay Enterprise Dashboard:

Steps:



- Navigate to the official HesabPay Enterprise Dashboard login page ([Hesab Pay Application](#))
- Enter Credentials. Input your registered email address or phone number associated with your HesabPay Enterprise account in the designated field.
- tick/mark the privacy policy.

A screenshot of the HesabPay login page. At the top right, there is a "Language" dropdown menu. Below it is the heading "Get Started with HesabPay". There are two buttons: "Download HesabPay" and a button with the Apple logo. To the right of the Apple logo is a button with a play icon. Below these is a "Login/Sign Up" section with two radio buttons: "Login by Phone" (unselected) and "Login by Email" (selected). Below the radio buttons is an "Email:" label followed by a text input field containing the word "Email" and a red error icon. Below the input field is a checked checkbox with the text "I have read and acknowledged the Privacy Policy.". At the bottom is an orange "LOGIN" button.

- Enter the OTP code that you have received by email or phone.

Language ▾ OTP
An OTP sent to 789440156

Get Started with HesabPay

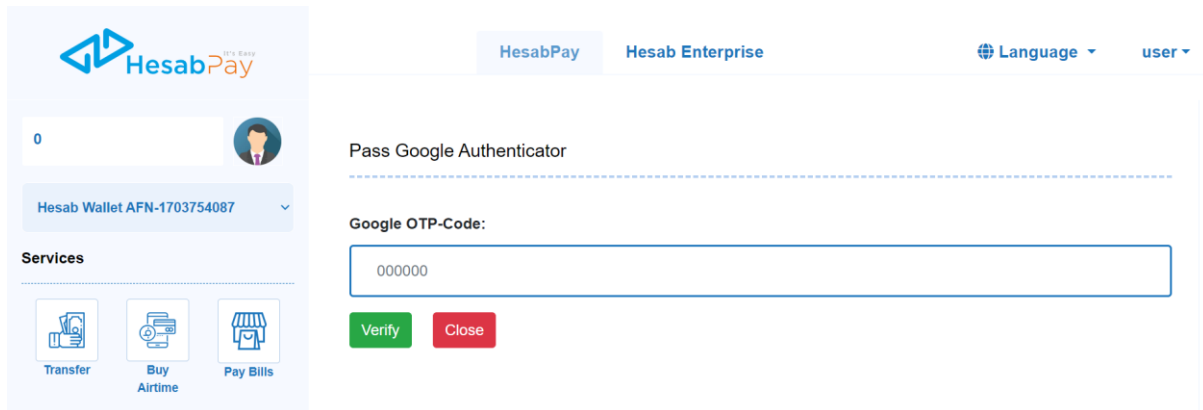
[Download HesabPay](#)  

Login/Sign Up

Enter your verification code here

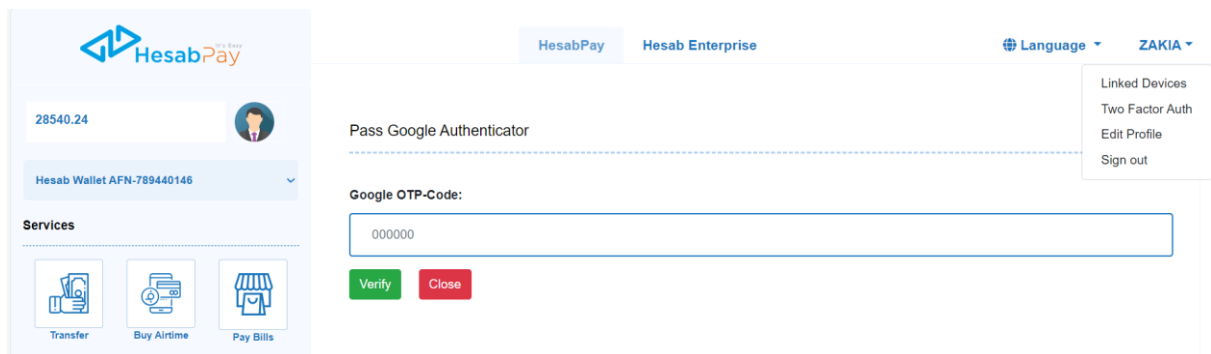
[VERIFY CODE](#)

- Select the Hesab Enterprise Tab.



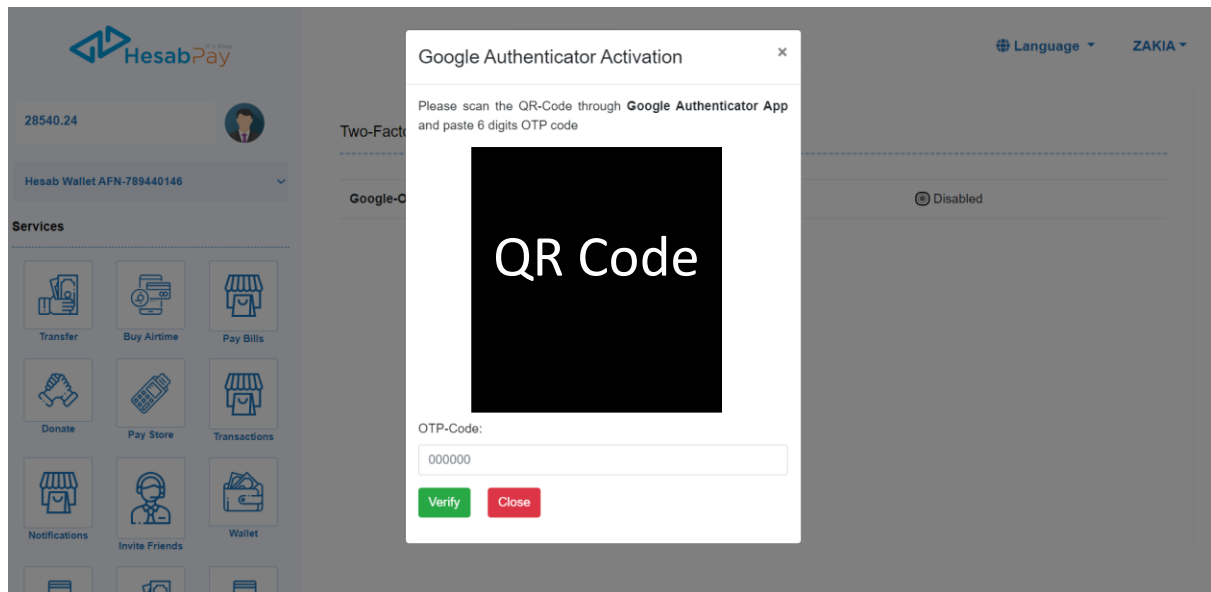
The screenshot shows the HesabPay mobile app interface. At the top, there are tabs for 'HesabPay' and 'Hesab Enterprise', with 'Hesab Enterprise' being the active tab. Below the tabs, there is a 'Pass Google Authenticator' screen. A text input field labeled 'Google OTP-Code:' contains the number '000000'. Below the input field are two buttons: 'Verify' (green) and 'Close' (red). On the left side of the screen, there is a sidebar menu with the HesabPay logo, a user profile icon, a balance of '0', and a 'Hesab Wallet AFN-1703754087' dropdown. Below this are three service icons: 'Transfer', 'Buy Airtime', and 'Pay Bills'.

- If two-factor authentication is enabled, click on your profile and then click on 'Two Factor Auth'.



This screenshot is similar to the previous one, but the profile menu is open. The user's name 'ZAKIA' is visible in the top right corner. The profile menu is located on the right side of the screen and contains the following options: 'Linked Devices', 'Two Factor Auth', 'Edit Profile', and 'Sign out'. The 'Two Factor Auth' option is highlighted. The rest of the interface, including the 'Pass Google Authenticator' screen and the sidebar menu, remains the same as in the previous screenshot.

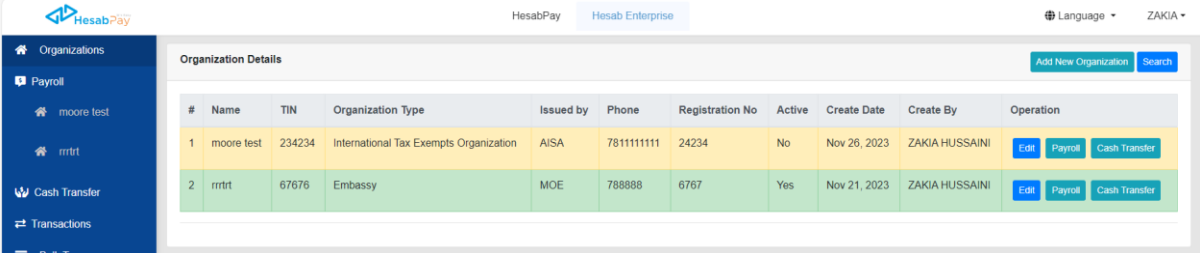
- It will display the google authenticator activation QR code.



- Download the Google Authenticator app. Open the app and click on '**Scan a QR code**' After scanning this QR code with the Google Authenticator app, it will display a 6-digit OTP code. Enter the OTP code here to login.

1. Create an organization:

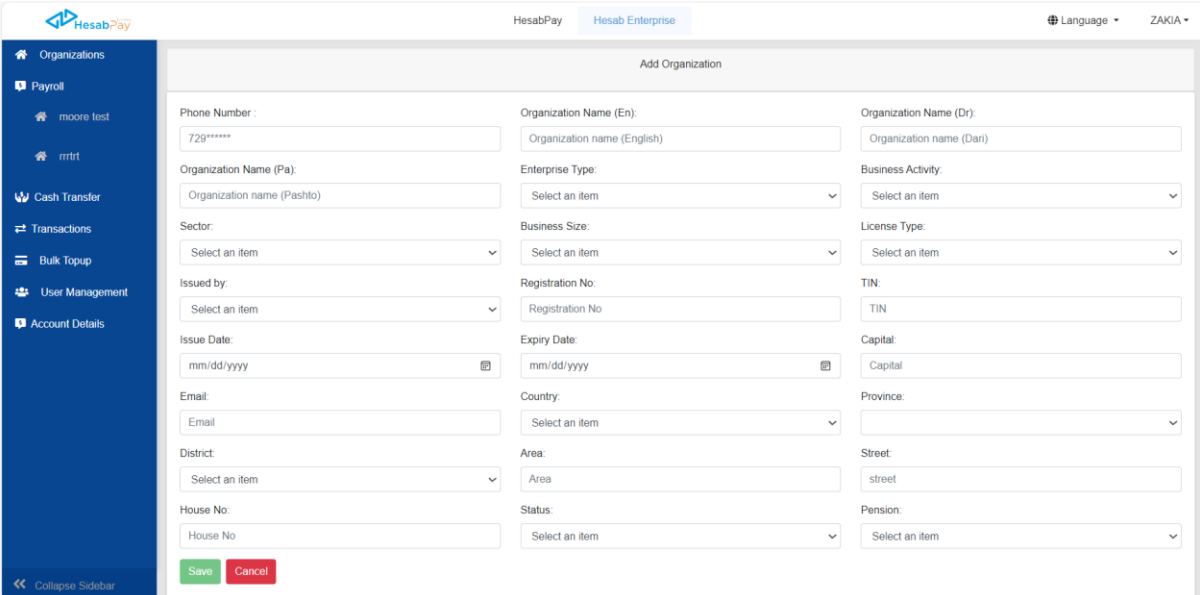
- navigate to the left menu and click on the "**organization**" section.
- Click on "**Add New Organization**".



The screenshot shows the 'Organization Details' page in HesabPay. It features a table with the following data:

#	Name	TIN	Organization Type	Issued by	Phone	Registration No	Active	Create Date	Create By	Operation
1	moore test	234234	International Tax Exempts Organization	AISA	781111111	24234	No	Nov 26, 2023	ZAKIA HUSSAINI	Edit Payroll Cash Transfer
2	rrrtt	67676	Embassy	MOE	788888	6767	Yes	Nov 21, 2023	ZAKIA HUSSAINI	Edit Payroll Cash Transfer

- Fill in the required details of your organization.
- Click on "**save**" button.



The screenshot shows the 'Add Organization' form in HesabPay. The form contains the following fields:

- Phone Number: 729*****
- Organization Name (En): Organization name (English)
- Organization Name (Dr): Organization name (Dari)
- Organization Name (Pa): Organization name (Pashto)
- Enterprise Type: Select an item
- Business Activity: Select an item
- Sector: Select an item
- Business Size: Select an item
- License Type: Select an item
- Issued by: Select an item
- Registration No: Registration No
- TIN: TIN
- Issue Date: mm/dd/yyyy
- Expiry Date: mm/dd/yyyy
- Capital: Capital
- Email: Email
- Country: Select an item
- Province: Province
- District: Select an item
- Area: Area
- Street: street
- House No: House No
- Status: Select an item
- Pension: Select an item

At the bottom of the form, there are 'Save' and 'Cancel' buttons.

2. User Management:

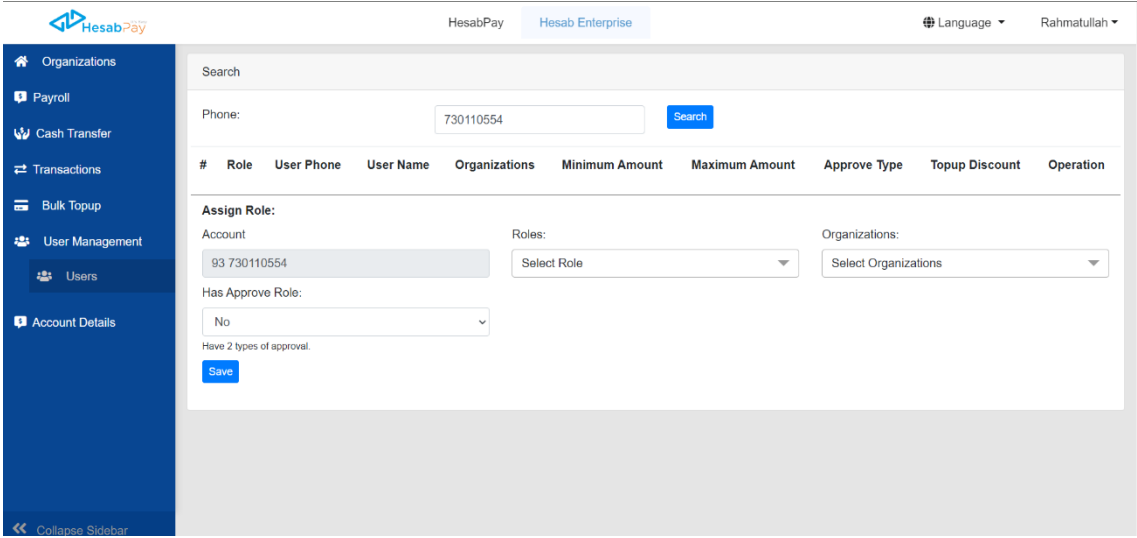
The User Management feature offers administrators the flexibility to tailor roles according to specific organizational needs. With this feature, admins can create custom roles like initial approval, final approval, or viewer as required. These roles can be assigned to individual users within the organization or just the admin itself.

This delegation includes two crucial approval roles: the Initial Approver and the Final Approver. In practical terms, during the initiation of a payroll period by the admin, the Initial Approver is responsible for the first approval, followed by confirmation from the Final Approver.

Only after obtaining both approvals can the admin proceed with the disbursement process, ensuring a secure and well-organized financial operation within the enterprise

Assigning Initial and Final Approver Roles:

- Log in to the Enterprise Dashboard with your administrator credentials.
- Navigate to the **User Management** section.
- For assigning roles, ensure that the users have HesabPay account. In the search field search the user by the **hesabpay phone number** or **email**.
- In the **Roles** section, find and select the appropriate roles for the user.
- In the **Organizations** section, locate and select the name of your organization from the provided list.
- In the **has approver role** section, select either "**initial approver**" or "**final approver**" based on the user's role requirements
- Click on the **save** button to apply the selected roles and organization to the user.



The screenshot shows the HesabPay Enterprise dashboard. The left sidebar contains navigation options: Organizations, Payroll, Cash Transfer, Transactions, Bulk Topup, User Management (selected), Users, and Account Details. The main content area has a search bar with '730110554' entered. Below the search bar is a table with columns: #, Role, User Phone, User Name, Organizations, Minimum Amount, Maximum Amount, Approve Type, Topup Discount, and Operation. The 'Assign Role' form is displayed below the table, featuring fields for Account (93 730110554), Roles (Select Role), Organizations (Select Organizations), and Has Approve Role (No). A 'Save' button is at the bottom of the form.

Note: For the final approval role, if you don't specify the minimum and maximum limits, the user can approve any amount. However, if you want to set limitations, you can assign up to three users to this final approval role. Based on the amount, each specific user will either approve or reject the request.

3. Payroll:

The payroll section in the HesabPay Enterprise Dashboard streamlines all payroll services for organizations. The payroll section serves as a centralized hub for executing, monitoring, and optimizing all payroll operations within the organization.

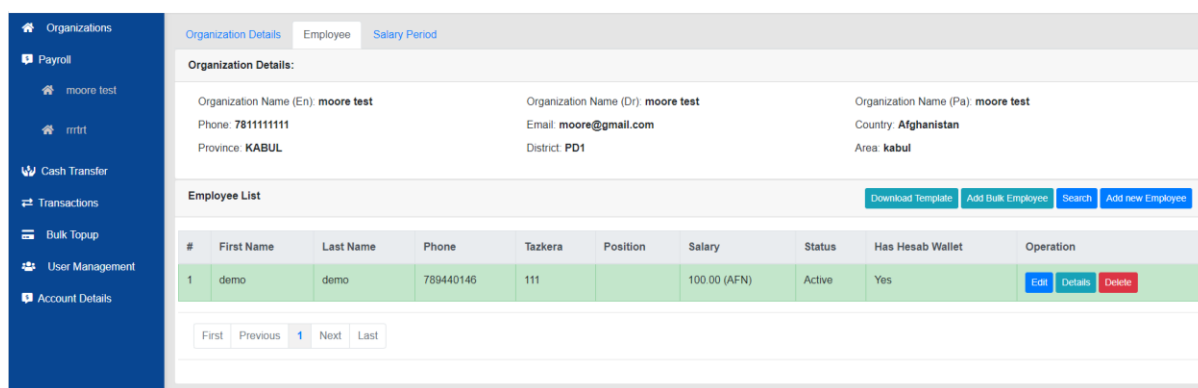
With its intuitive interface, comprehensive reporting capabilities, and secure payment features, the HesabPay Enterprise Dashboard's payroll section simplifies and enhances the entire payroll management process.

Step-by-Step Guide for Payroll:

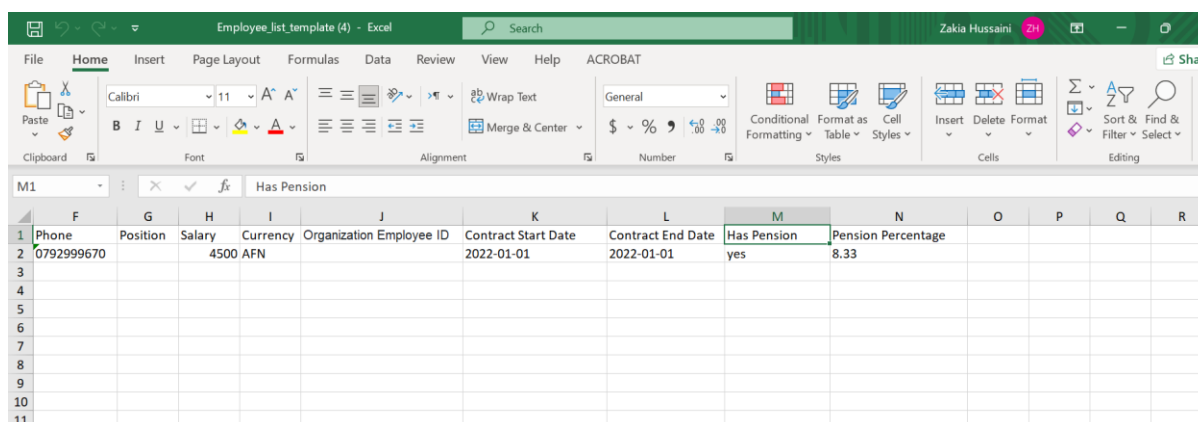
Step 1

Adding Employees:

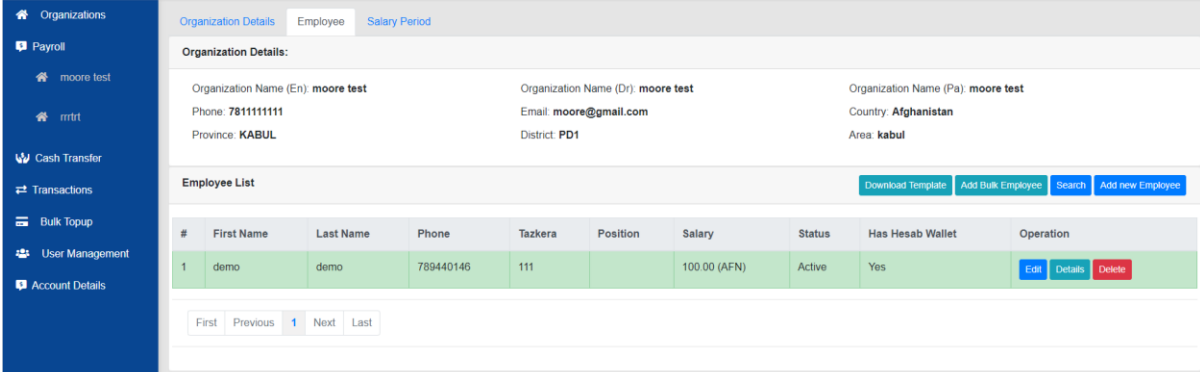
- click on your organization.
- Navigate to the **Employee** Tab.
- Click on "**Download template**" to initiate the download of the template file. This file is in Excel format and serves as a structured document for inputting employee data.



- Fill in the Template: Open the downloaded Excel template and populate it with the necessary employee information.



- Once you have filled in the template, return to the HesabPay Enterprise Dashboard and navigate to the "**Add Bulk Employee**" section. Upload the completed Excel template containing employee data.



The screenshot shows the 'Employee' tab for an organization named 'moore test'. The 'Organization Details' section includes: Organization Name (En): moore test, Phone: 7811111111, Province: KABUL; Organization Name (Dr): moore test, Email: moore@gmail.com, District: PD1; Organization Name (Pa): moore test, Country: Afghanistan, Area: kabul.

The 'Employee List' table contains one entry:

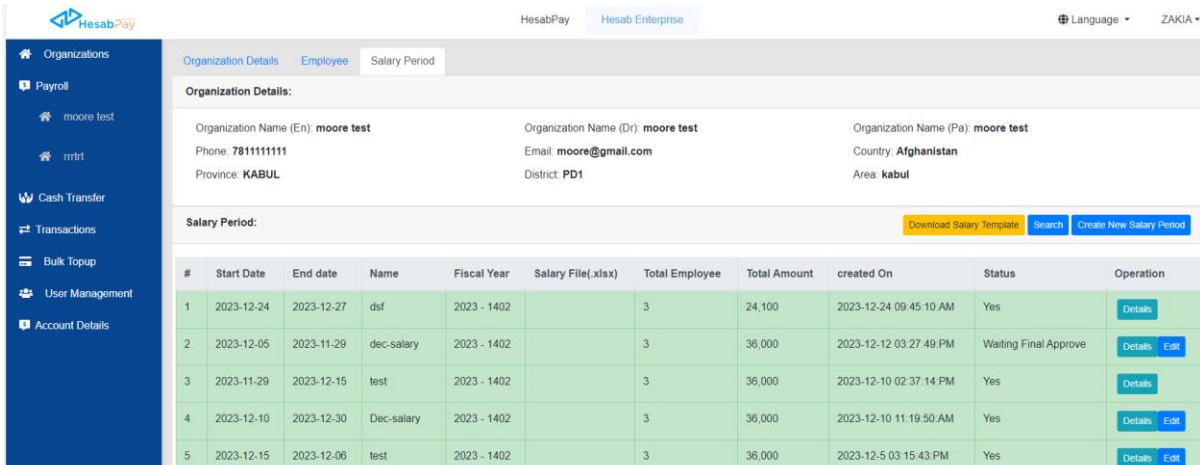
#	First Name	Last Name	Phone	Tazkera	Position	Salary	Status	Has Hesab Wallet	Operation
1	demo	demo	789440146	111		100.00 (AFN)	Active	Yes	Edit Details Delete

- After refreshing the page, it will check all the employees' statuses and display them on the screen.

Step 2:

Creating Salary Periods

- Navigate to your organization and then click on **“salary period”**.
- click on **“Create New Salary Period”**.

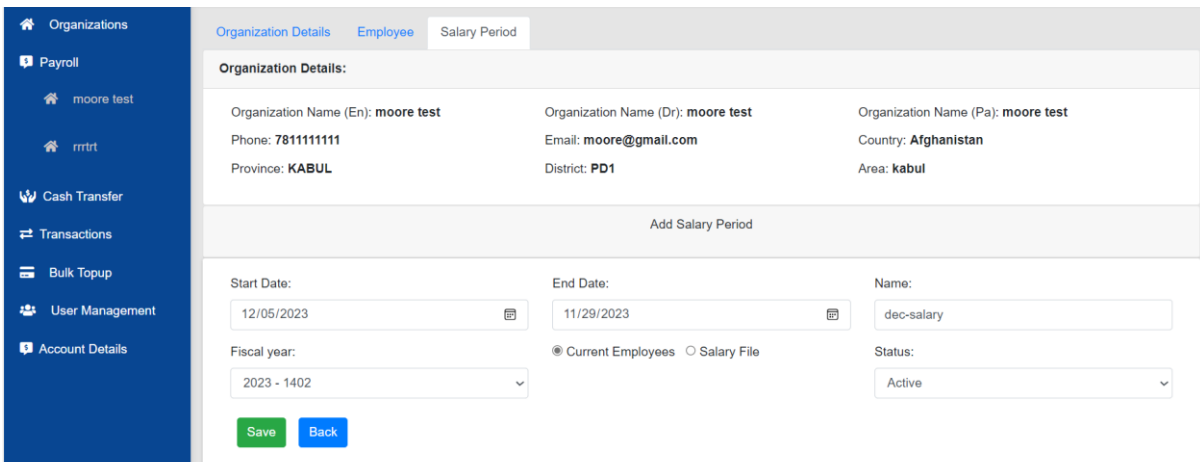


The screenshot shows the 'Salary Period' tab. The 'Salary Period' section includes buttons for 'Download Salary Template', 'Search', and 'Create New Salary Period'.

The 'Salary Periods' table contains five entries:

#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Employee	Total Amount	created On	Status	Operation
1	2023-12-24	2023-12-27	dsf	2023 - 1402		3	24,100	2023-12-24 09:45:10 AM	Yes	Details
2	2023-12-05	2023-11-29	dec-salary	2023 - 1402		3	36,000	2023-12-12 03:27:49 PM	Waiting Final Approve	Details Edit
3	2023-11-29	2023-12-15	test	2023 - 1402		3	36,000	2023-12-10 02:37:14 PM	Yes	Details
4	2023-12-10	2023-12-30	Dec-salary	2023 - 1402		3	36,000	2023-12-10 11:19:50 AM	Yes	Details Edit
5	2023-12-15	2023-12-06	test	2023 - 1402		3	36,000	2023-12-5 03:15:43 PM	Yes	Details Edit

- Enter the necessary details for the new salary period, such as start date, end date, etc.
- Once you have entered the period details, locate the **"Save"** button and click on it.



The screenshot shows the 'Add Salary Period' form. The 'Organization Details' section is identical to the previous screenshot.

The 'Add Salary Period' form includes the following fields:

- Start Date: 12/05/2023
- End Date: 11/29/2023
- Name: dec-salary
- Fiscal year: 2023 - 1402
- Radio buttons: Current Employees, Salary File
- Status: Active

Buttons: [Save](#) [Back](#)

- After saving, you should see that the period status changes to **"Waiting Initial Approve"**.

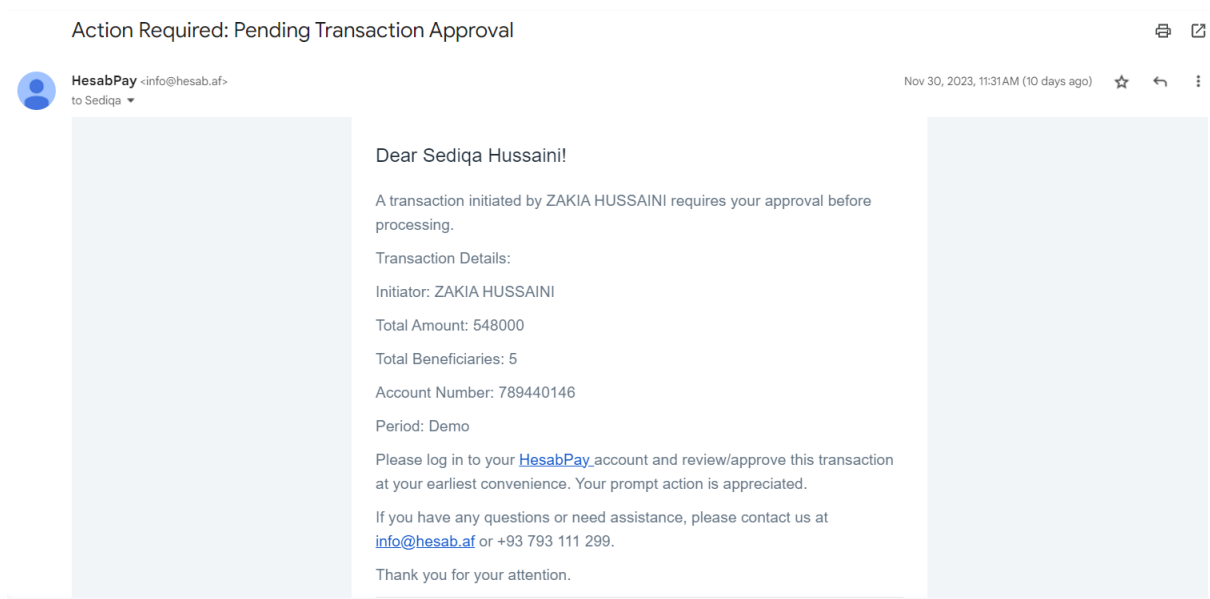


#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Employee	Total Amount	created On	Status	Operation
1	2023-12-10	2023-12-30	Dec-salary	2023 - 1402		3	36,000	2023-12-10 11:19:50:AM	Waiting initial Approve	Details Approve Delete
2	2023-12-15	2023-12-06	test	2023 - 1402		3	36,000	2023-12-5 03:15:43:PM	Yes	Details Reject
3	2023-12-01	2023-12-20	test	2023 - 1402		3	36,000	2023-12-4 03:32:35:PM	Yes	Details Reject
4	2023-11-29	2023-12-06	test	2023 - 1402		3	36,000	2023-12-4 02:08:41:PM	Yes	Details Reject
5	2023-11-03	2023-11-25	Demo	2023 - 1402		5	548,000	2023-11-30 11:30:52:AM	Yes	Details Reject
6	2023-11-15	2023-11-07	f-app-period	2023 - 1402		5	548,000	2023-11-29 09:09:56:AM	Yes	Details Reject

Step 3:

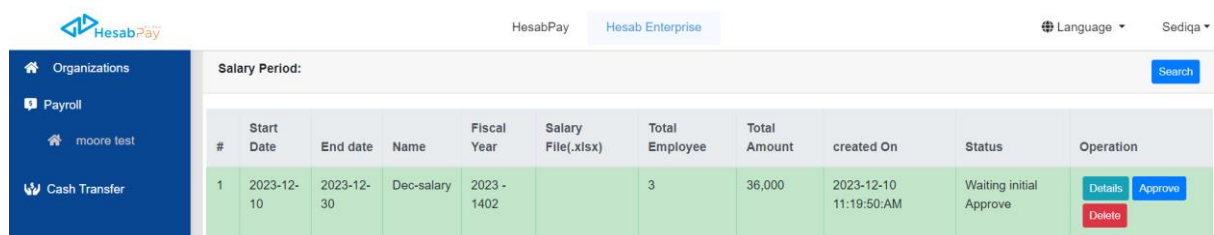
Approving a transaction (initial and Final Approval):

- When the admin creates a period, The users with the Initial and final Approver role receive a notification email when a disbursement request is initiated.



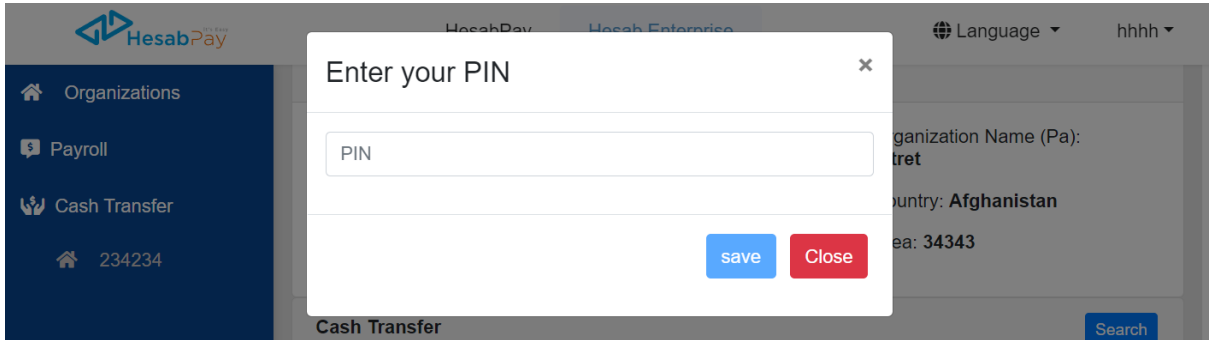
Initial Approval:

- The Initial Approver reviews the request and either approves or rejects it.



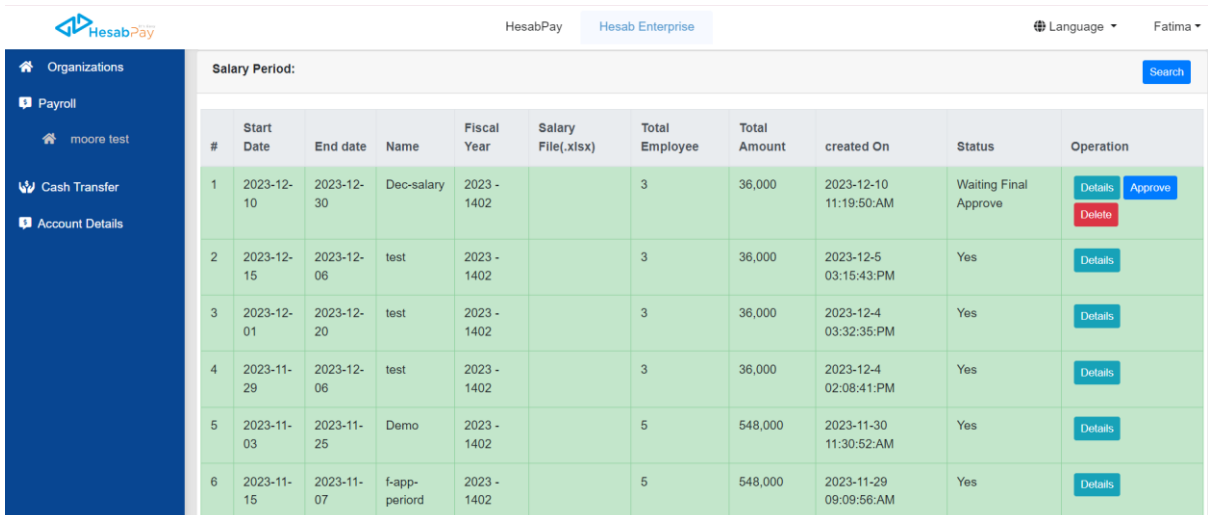
#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Employee	Total Amount	created On	Status	Operation
1	2023-12-10	2023-12-30	Dec-salary	2023 - 1402		3	36,000	2023-12-10 11:19:50:AM	Waiting initial Approve	Details Approve Delete

- After reviewing the request and deciding to approve it, the Final Approver will see an option to enter the **PIN**.
- Enter you pin to approve the period.



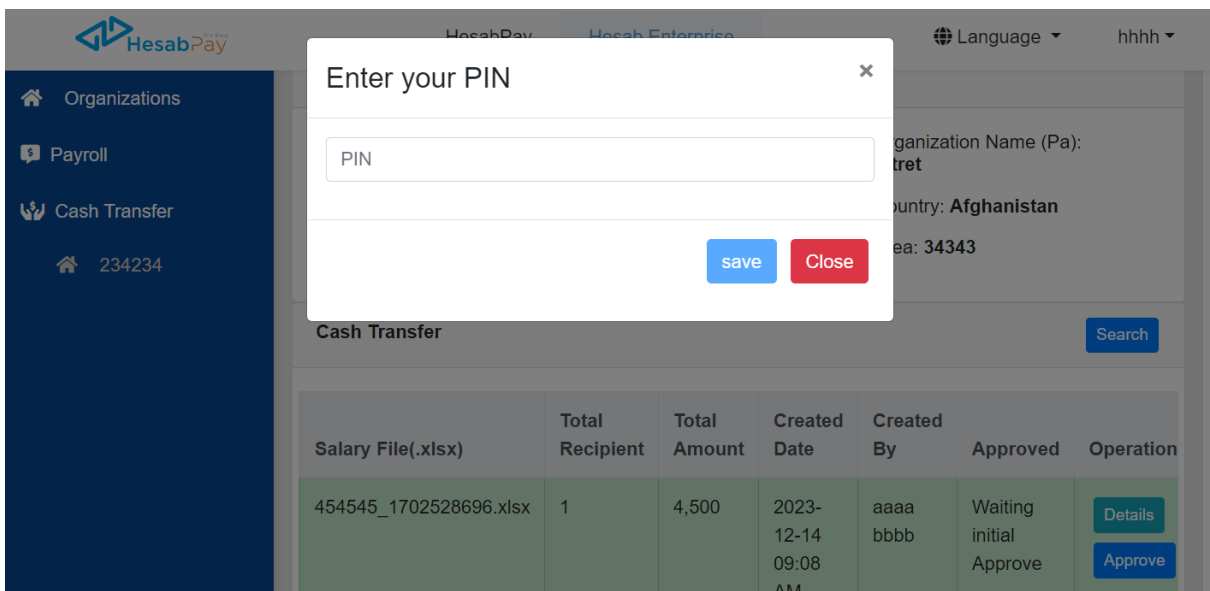
Final Approval:

- If approved, the request moves to the Final Approver.
- The Final Approver reviews the request and can either approve or reject it.



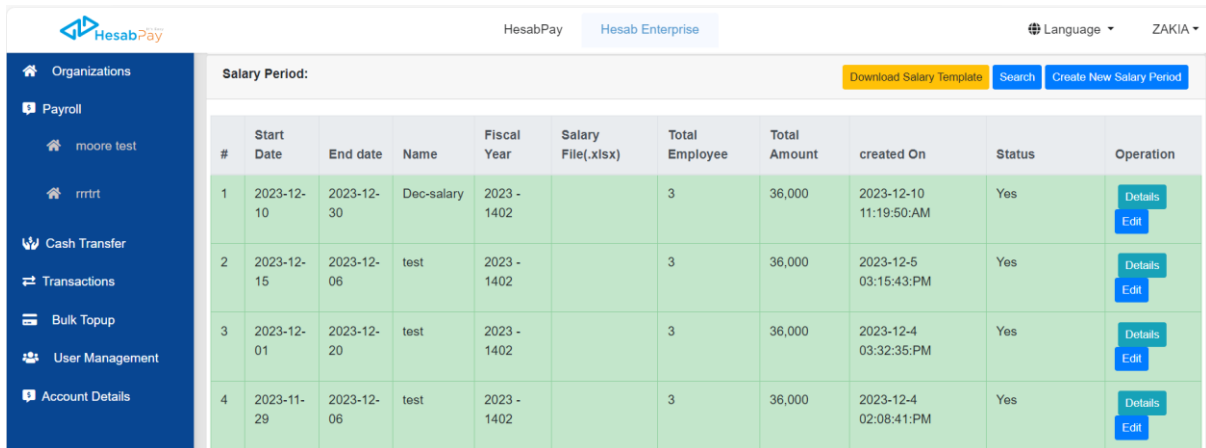
#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Employee	Total Amount	created On	Status	Operation
1	2023-12-10	2023-12-30	Dec-salary	2023 - 1402		3	36,000	2023-12-10 11:19:50:AM	Waiting Final Approve	Details Approve Delete
2	2023-12-15	2023-12-06	test	2023 - 1402		3	36,000	2023-12-5 03:15:43:PM	Yes	Details
3	2023-12-01	2023-12-20	test	2023 - 1402		3	36,000	2023-12-4 03:32:35:PM	Yes	Details
4	2023-11-29	2023-12-06	test	2023 - 1402		3	36,000	2023-12-4 02:08:41:PM	Yes	Details
5	2023-11-03	2023-11-25	Demo	2023 - 1402		5	548,000	2023-11-30 11:30:52:AM	Yes	Details
6	2023-11-15	2023-11-07	f-app-period	2023 - 1402		5	548,000	2023-11-29 09:09:56:AM	Yes	Details

- After reviewing the request and deciding to approve it, the Final Approver will see an option to enter the PIN.
- Enter you pin to approve the period.



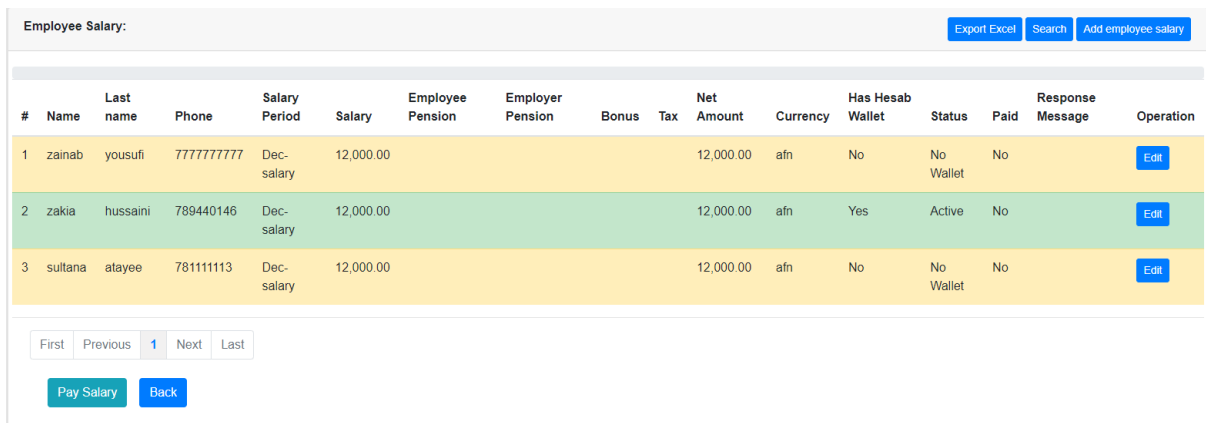
Admin:

- If both approvals are received, the admin can proceed with the disbursement process.
- Click on the **detail** section.



#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Employee	Total Amount	created On	Status	Operation
1	2023-12-10	2023-12-30	Dec-salary	2023 - 1402		3	36,000	2023-12-10 11:19:50:AM	Yes	Details Edit
2	2023-12-15	2023-12-06	test	2023 - 1402		3	36,000	2023-12-5 03:15:43:PM	Yes	Details Edit
3	2023-12-01	2023-12-20	test	2023 - 1402		3	36,000	2023-12-4 03:32:35:PM	Yes	Details Edit
4	2023-11-29	2023-12-06	test	2023 - 1402		3	36,000	2023-12-4 02:08:41:PM	Yes	Details Edit

- Now you can see the detail of the period. To make payments, click on 'Pay Salary' button.

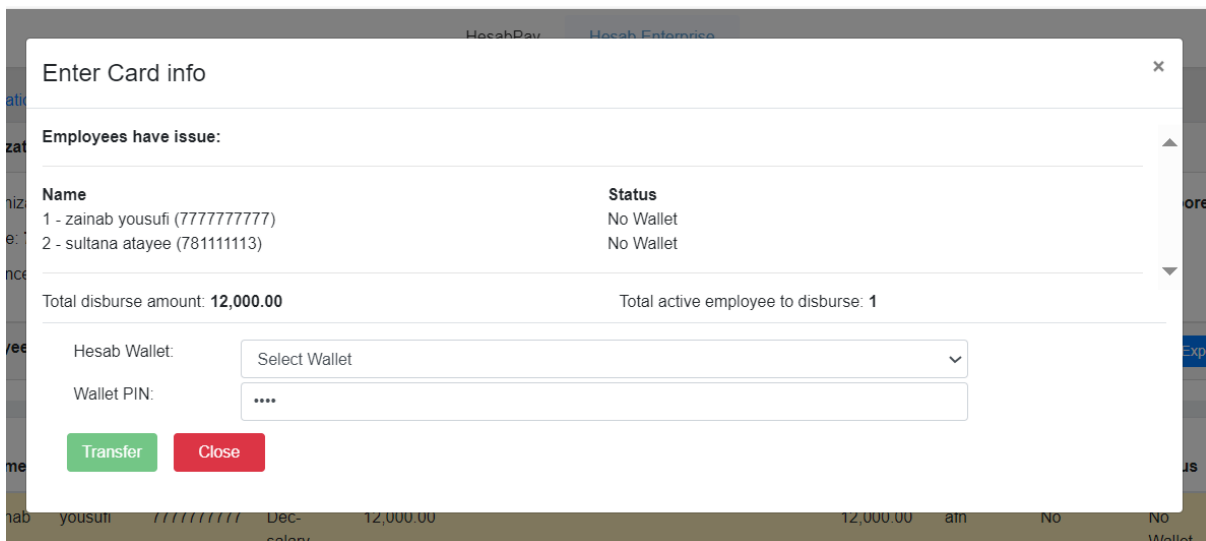


#	Name	Last name	Phone	Salary Period	Salary	Employee Pension	Employer Pension	Bonus	Tax	Net Amount	Currency	Has Hesab Wallet	Status	Paid	Response Message	Operation
1	zainab	yousufi	7777777777	Dec-salary	12,000.00					12,000.00	afn	No	No Wallet	No		Edit
2	zakia	hussaini	789440146	Dec-salary	12,000.00					12,000.00	afn	Yes	Active	No		Edit
3	sultana	atayee	781111113	Dec-salary	12,000.00					12,000.00	afn	No	No Wallet	No		Edit

First Previous **1** Next Last

[Pay Salary](#) [Back](#)

- for payments, select Wallet, enter pin and click on Transfer Button.



Enter Card info

Employees have issue:

Name	Status
1 - zainab yousufi (7777777777)	No Wallet
2 - sultana atayee (781111113)	No Wallet

Total disburse amount: **12,000.00** Total active employee to disburse: **1**

Hesab Wallet:

Wallet PIN:

[Transfer](#) [Close](#)

4. Humanitarian Aid or Cash Transfer

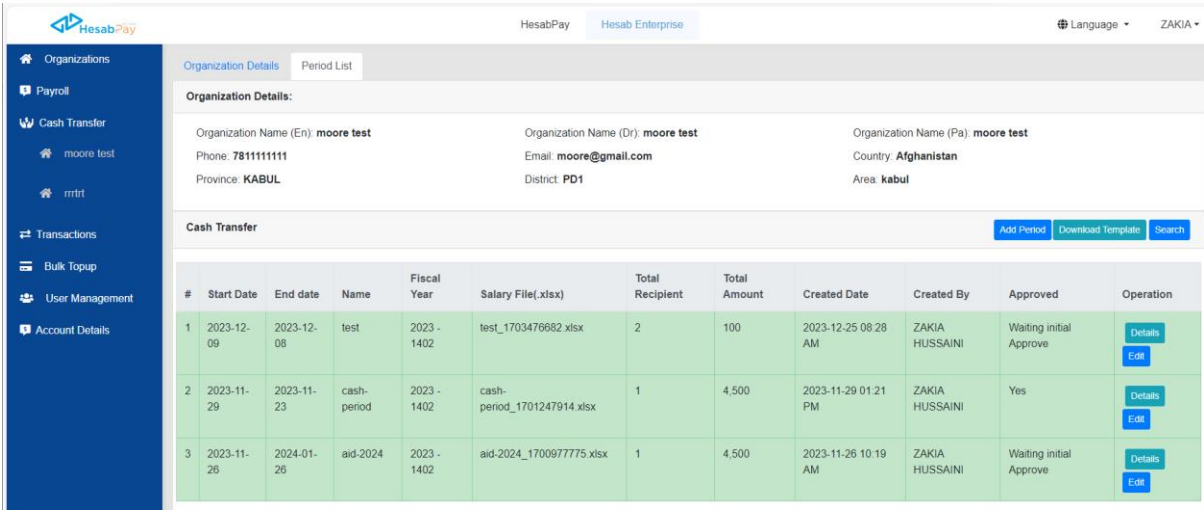
The Humanitarian Aid or Cash Transfer section within the HesabPay Enterprise Dashboard empowers you to efficiently transfer aid or cash to designated users. With intuitive controls and user-friendly interfaces, you can easily initiate and track aid transfers, ensuring that resources reach the intended recipients promptly and accurately.

Step-by-Step Guide for Initiating Cash Transfer:

Step 1:

Select Organization

- navigate to the **cash transfer** section. Here, select the organization for which you intend to initiate the cash transfer.
- Click on **“Period List”** tab.
- Click on **“Download Template”** to retrieve the Excel file that serves as the structured document for inputting necessary details related to the cash transfer.



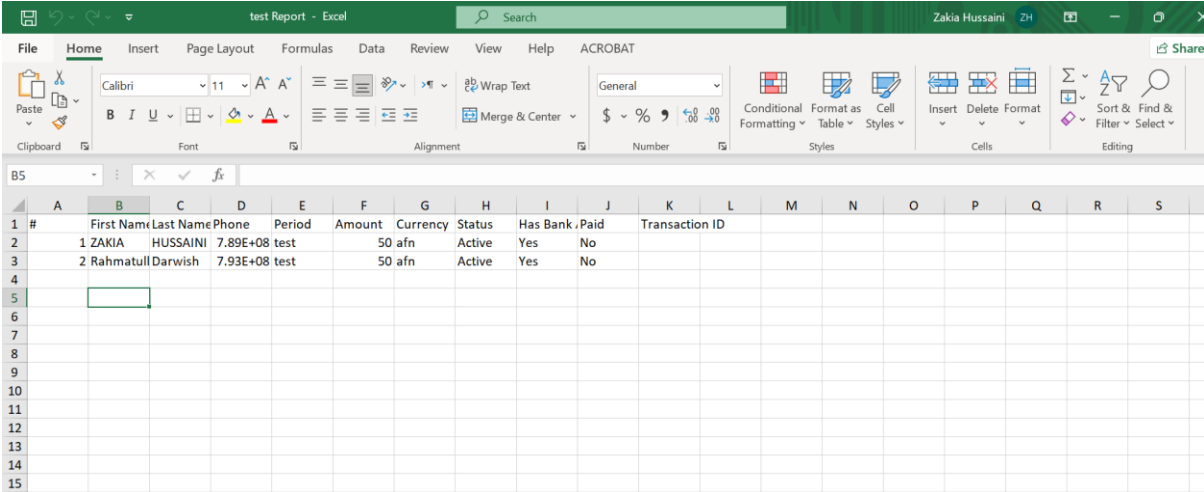
The screenshot shows the HesabPay Enterprise Dashboard. The left sidebar contains navigation options: Organizations, Payroll, Cash Transfer, Transactions, Bulk Topup, User Management, and Account Details. The main content area is titled 'Organization Details' and 'Period List'. Under 'Organization Details', the following information is displayed:

- Organization Name (En): moore test
- Organization Name (Dr): moore test
- Organization Name (Pa): moore test
- Phone: 7811111111
- Email: moore@gmail.com
- Country: Afghanistan
- Province: KABUL
- District: PD1
- Area: kabul

Below this, the 'Cash Transfer' section features a table with columns: #, Start Date, End date, Name, Fiscal Year, Salary File(.xlsx), Total Recipient, Total Amount, Created Date, Created By, Approved, and Operation. The table contains three entries:

#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Recipient	Total Amount	Created Date	Created By	Approved	Operation
1	2023-12-09	2023-12-08	test	2023-1402	test_1703476682.xlsx	2	100	2023-12-25 08:28 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit
2	2023-11-29	2023-11-23	cash-period	2023-1402	cash-period_1701247914.xlsx	1	4,500	2023-11-29 01:21 PM	ZAKIA HUSSAINI	Yes	Details Edit
3	2023-11-26	2024-01-26	aid-2024	2023-1402	aid-2024_1700977775.xlsx	1	4,500	2023-11-26 10:19 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit

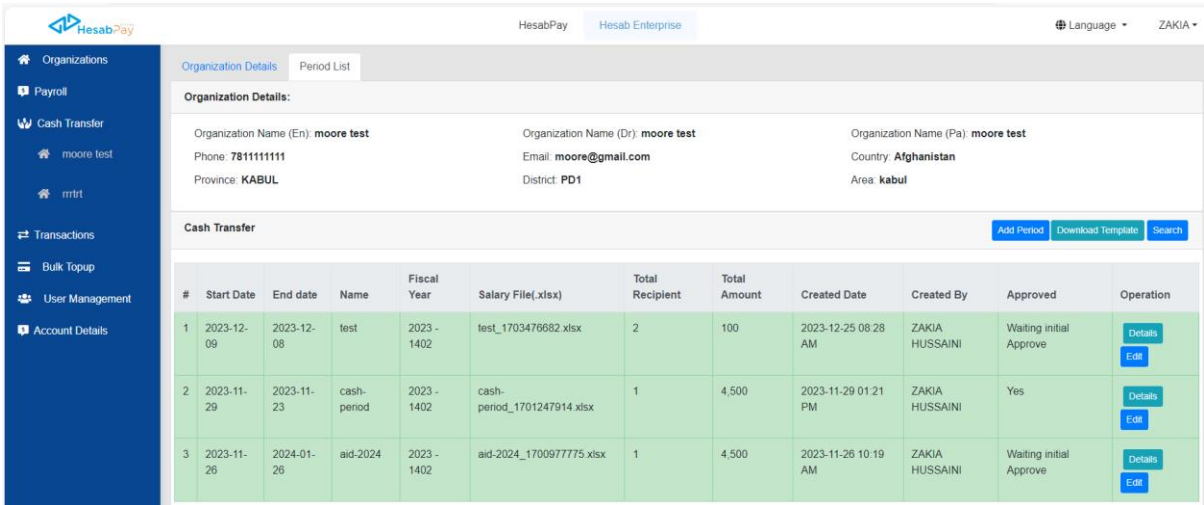
- Open the downloaded Excel template, and fill in all required details for the upcoming cash transfer.



The screenshot shows an Excel spreadsheet titled 'test Report - Excel'. The spreadsheet has columns labeled A through S and rows 1 through 15. The data in the spreadsheet is as follows:

#	First Name	Last Name	Phone	Period	Amount	Currency	Status	Has Bank	Paid	Transaction ID
1	ZAKIA	HUSSAINI	7.89E+08	test	50	afn	Active	Yes	No	
2	Rahmatull	Darwish	7.93E+08	test	50	afn	Active	Yes	No	

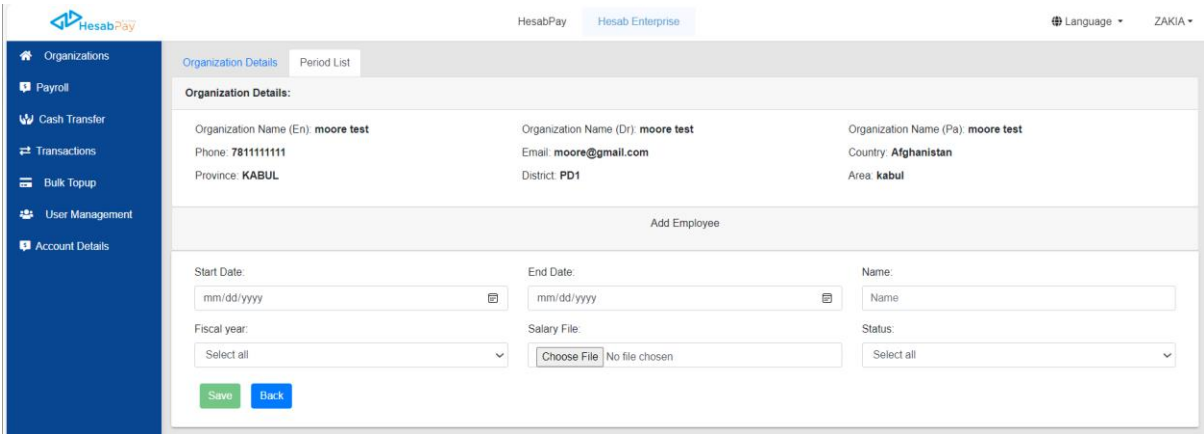
- Click on “add Period”.



The screenshot shows the HesabPay interface with the 'Organization Details' tab selected. The organization name is 'moore test' and the location is 'KABUL, Afghanistan'. Below this, the 'Cash Transfer' section is active, displaying a table with three entries:

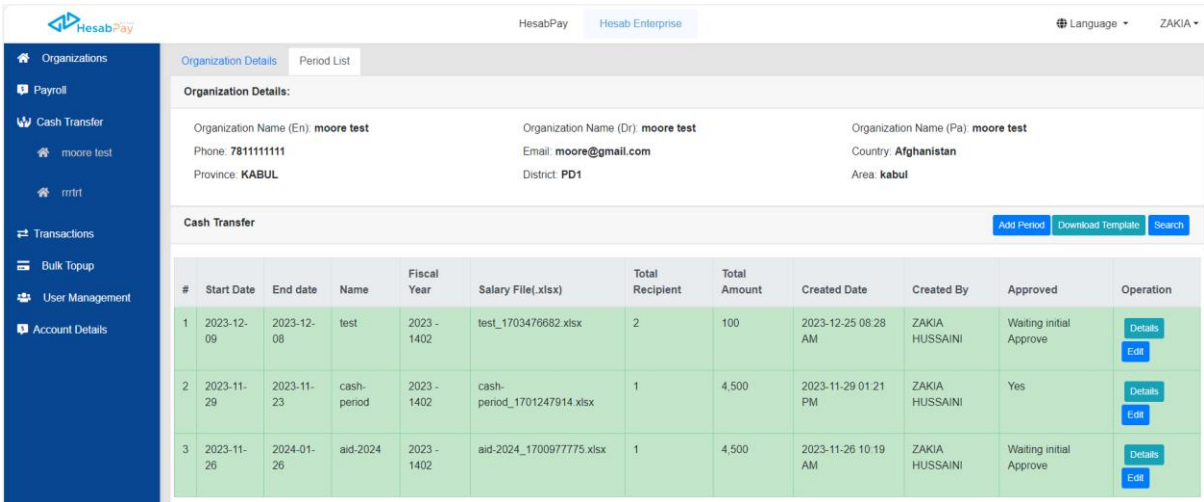
#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Recipient	Total Amount	Created Date	Created By	Approved	Operation
1	2023-12-09	2023-12-08	test	2023 - 1402	test_1703476682.xlsx	2	100	2023-12-25 08:28 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit
2	2023-11-29	2023-11-23	cash-period	2023 - 1402	cash-period_1701247914.xlsx	1	4,500	2023-11-29 01:21 PM	ZAKIA HUSSAINI	Yes	Details Edit
3	2023-11-26	2024-01-26	aid-2024	2023 - 1402	aid-2024_1700977775.xlsx	1	4,500	2023-11-26 10:19 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit

- Enter the necessary details for the Period List, such as start date, end date, etc. for uploading the salary file click on “salary file”.
- Then click on “Save” button.



The screenshot shows the 'Add Employee' form in the HesabPay interface. The form includes fields for Start Date, End Date, Name, Fiscal year, Salary File, and Status. The 'Save' button is highlighted in green.

- You can see the period in the period list. After creating the period, the period needs to be approved by initial approval and final approval before the final payment process.



The screenshot shows the HesabPay interface with the 'Cash Transfer' section active. The table now includes the newly added period (row 3) from the previous screenshot:

#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Recipient	Total Amount	Created Date	Created By	Approved	Operation
1	2023-12-09	2023-12-08	test	2023 - 1402	test_1703476682.xlsx	2	100	2023-12-25 08:28 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit
2	2023-11-29	2023-11-23	cash-period	2023 - 1402	cash-period_1701247914.xlsx	1	4,500	2023-11-29 01:21 PM	ZAKIA HUSSAINI	Yes	Details Edit
3	2023-11-26	2024-01-26	aid-2024	2023 - 1402	aid-2024_1700977775.xlsx	1	4,500	2023-11-26 10:19 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit

- After the period is approved by initial approval and final approval, the approved status changes to the **“yes”**.

Cash Transfer											
#	Start Date	End date	Name	Fiscal Year	Salary File(.xlsx)	Total Recipient	Total Amount	Created Date	Created By	Approved	Operation
1	2023-12-09	2023-12-08	test	2023 - 1402	test_1703476682.xlsx	2	100	2023-12-25 08:28 AM	ZAKIA HUSSAINI	Yes	Details Edit
2	2023-11-29	2023-11-23	cash-period	2023 - 1402	cash-period_1701247914.xlsx	1	4,500	2023-11-29 01:21 PM	ZAKIA HUSSAINI	Yes	Details Edit
3	2023-11-26	2024-01-26	aid-2024	2023 - 1402	aid-2024_1700977775.xlsx	1	4,500	2023-11-26 10:19 AM	ZAKIA HUSSAINI	Waiting initial Approve	Details Edit

- Click on **“Details”** to seeing the details and payment process.

Employee Aid List											
#	Phone	Payment Period	Amount	Currency	Has Hesab Wallet	Status	Paid	Response Message	Alternative	Alternative Status	Operation
1	792999670	test	50.00	AFN	Yes	Active	No		N/A	N/A	Delete
2	789440146	test	50.00	AFN	Yes	Active	No		N/A	N/A	Delete

[First](#) [Previous](#) **1** [Next](#) [Last](#)

[Pay Aid](#) [Back](#)

- For payment, click on **“Pay Aid”**.

Enter Card info ✕

Total disburse amount: **100.00** Total active employee to disburse: **2**

Hesab Wallet:

Wallet PIN:

[Transfer](#) [Close](#)

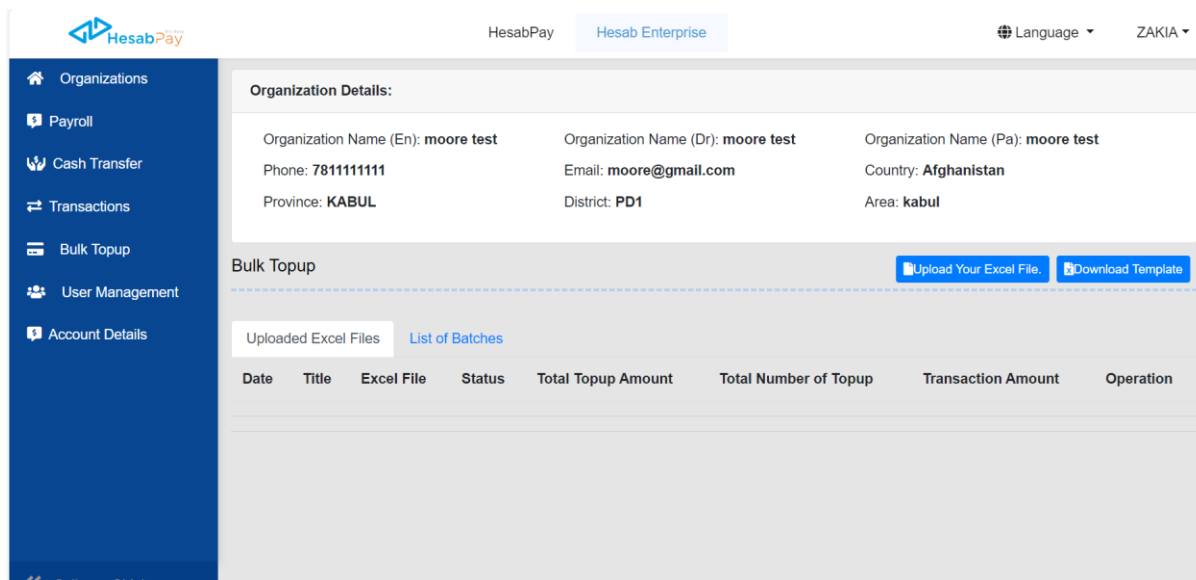
#	Phone	Payment Period	Amount	Currency	Has Hesab Wallet	Status	Paid	Response Message	Alternative	Alternative Status	Operation
1	792999670	test	50.00	AFN	Yes	Active	No		N/A	N/A	Delete
2	789440146	test	50.00	AFN	Yes	Active	No		N/A	N/A	Delete

5. Bulk Topup:

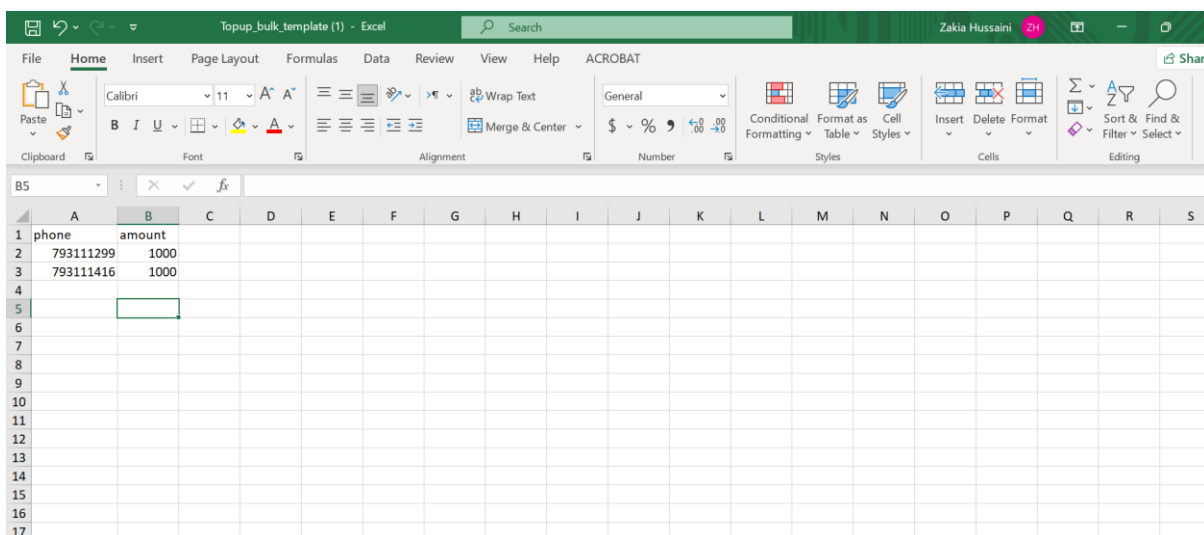
The Bulk Topup feature within the HesabPay Enterprise Dashboard offers an efficient solution for administrators to transfer airtime credit from their accounts to a designated list of phone numbers.

Steps:

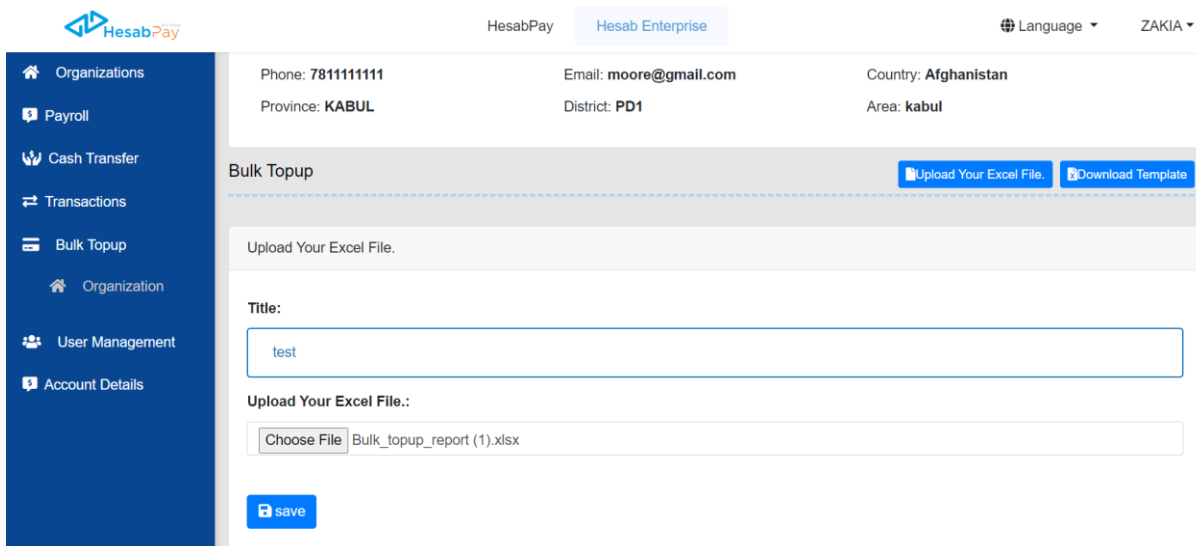
- From the sidebar, choose the "**Bulk Topup**" section and select the specific organization for which you want to perform the Bulk Topup.



- Inside the Bulk Topup section, click on "**Download Template.**"
- Open the downloaded Excel template. Fill in the required details, including the phone numbers and the corresponding top-up amounts for each user.



- After filling in the details, Go back to the Bulk Topup section in the Enterprise Dashboard. Click on **"Upload Your Excel File"**.
- Enter the **"Title"** and click on **"Choose File"** and select the filled Excel file.
- Click the **"save"** button.



Phone: 7811111111 Email: moore@gmail.com Country: Afghanistan
 Province: KABUL District: PD1 Area: kabul

Bulk Topup [Upload Your Excel File.](#) [Download Template](#)

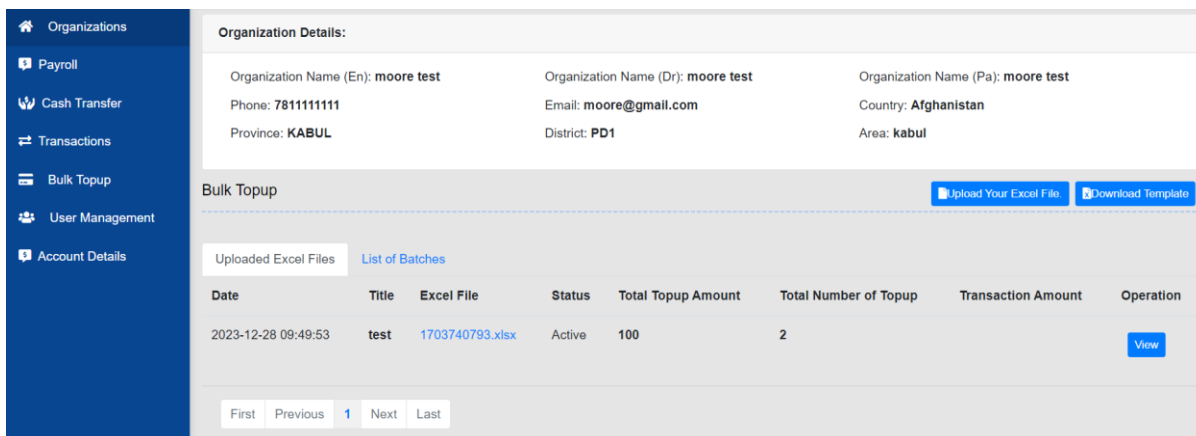
Upload Your Excel File.

Title:

Upload Your Excel File.:

[save](#)

- You will find the uploaded Excel file. For more details, click on **'View'**.



Organization Details:

Organization Name (En): moore test Organization Name (Dr): moore test Organization Name (Pa): moore test
 Phone: 7811111111 Email: moore@gmail.com Country: Afghanistan
 Province: KABUL District: PD1 Area: kabul

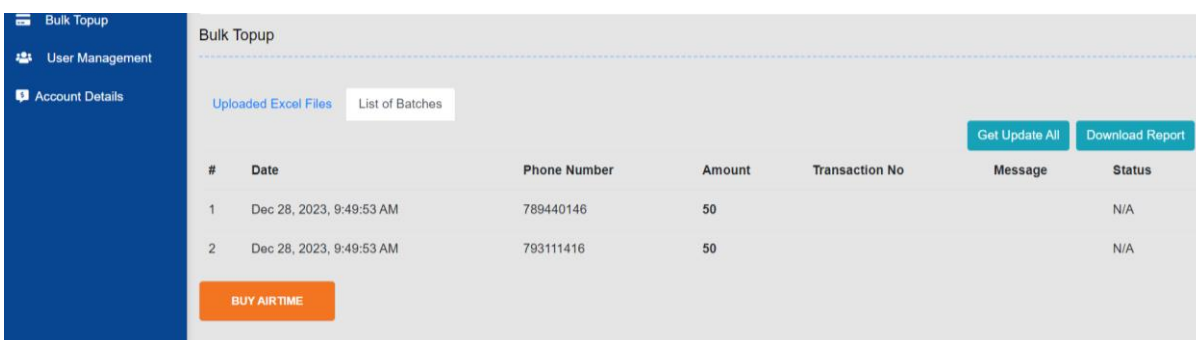
Bulk Topup [Upload Your Excel File.](#) [Download Template](#)

Uploaded Excel Files [List of Batches](#)

Date	Title	Excel File	Status	Total Topup Amount	Total Number of Topup	Transaction Amount	Operation
2023-12-28 09:49:53	test	1703740793.xlsx	Active	100	2		View

First Previous 1 Next Last

- You have the details of the uploaded file, and by clicking on **'Buy Airtime'** you can purchase top-up for the list of phone numbers.



Bulk Topup

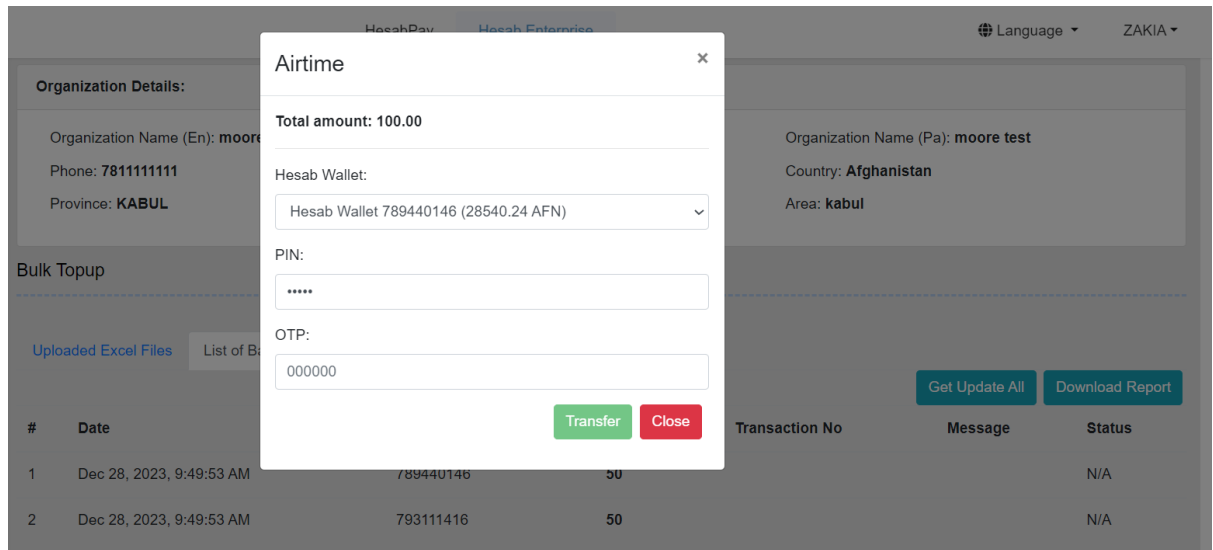
[Uploaded Excel Files](#) [List of Batches](#)

[Get Update All](#) [Download Report](#)

#	Date	Phone Number	Amount	Transaction No	Message	Status
1	Dec 28, 2023, 9:49:53 AM	789440146	50			N/A
2	Dec 28, 2023, 9:49:53 AM	793111416	50			N/A

[BUY AIRTIME](#)

- In this step, select the wallet option and enter the PIN and OTP to send credits to the list of phone numbers.

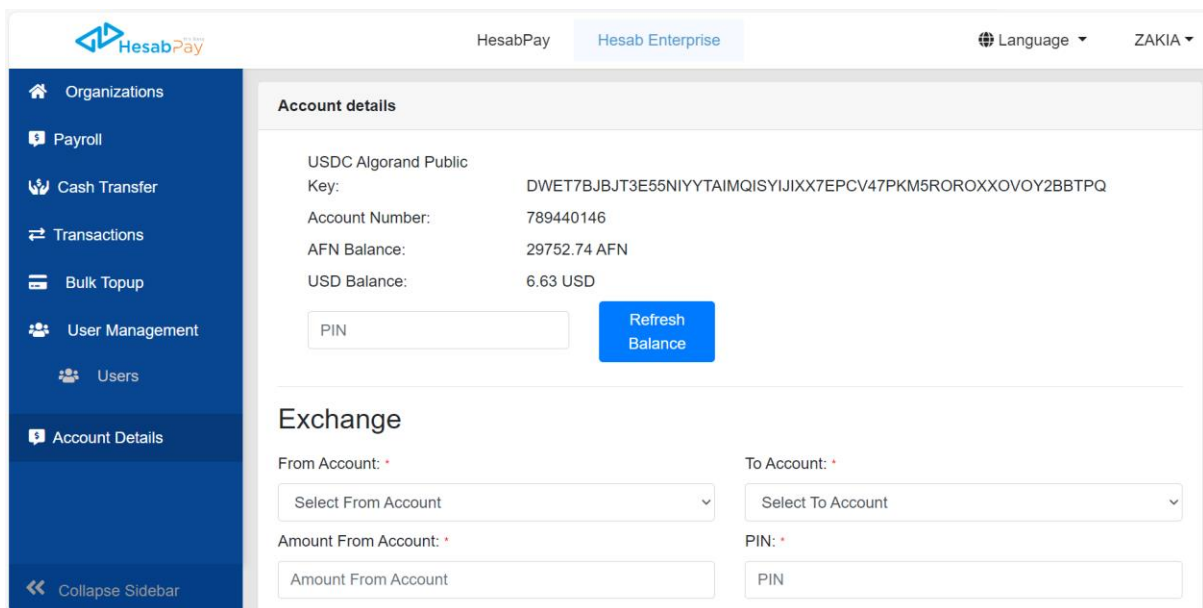


6. Account Details

The Enterprise Dashboard now features an enhanced Exchange page, allowing users to seamlessly convert USDC to AFN functionality includes real-time exchange rates.

6.1 Visibility of USDC Public Key:

The **Algorand account public key** is the address to which everyone can transfer USDC from third-party platforms.

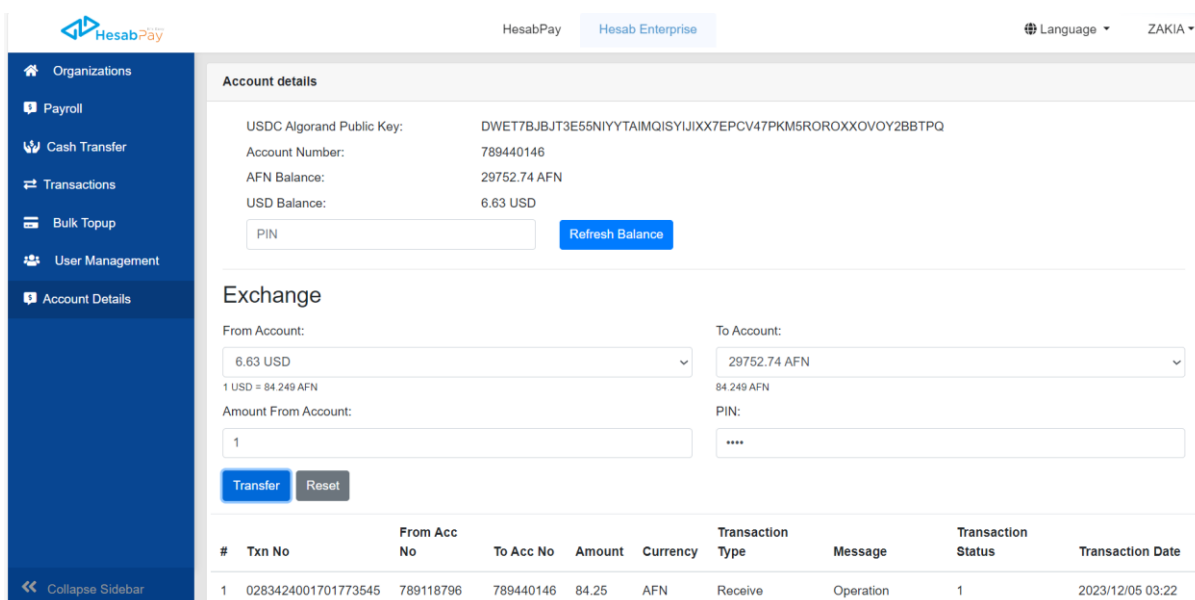


6.2 Currency Exchange

This update allows users to exchange money between USD and AFG wallets, providing greater flexibility.

Steps:

- Navigate to **Account Details**
- Go to the **"Exchange"** section.
- In the **"From account"** section, Choose the source currency (USD or AFG) and in the **"To account"** target currency (AFG or USD) for the exchange.
- Enter the amount you wish to exchange.
- Review the exchange details, including the conversion rate
- Enter your **pin** and click on the **Transfer** button.



The screenshot shows the HesabPay web interface. The top navigation bar includes the HesabPay logo, the user name 'ZAKIA', and a language dropdown. A left sidebar contains menu items: Organizations, Payroll, Cash Transfer, Transactions, Bulk Topup, User Management, and Account Details (which is highlighted). The main content area is divided into two sections: 'Account details' and 'Exchange'.

Account details section shows:

- USDC Algorand Public Key: DWET7BJBT3E55NIYYTAIMQISYIJIXX7EPCV47PKM5ROR0XXOV0Y2BBTPQ
- Account Number: 789440146
- AFN Balance: 29752.74 AFN
- USD Balance: 6.63 USD

Below this is a PIN input field and a 'Refresh Balance' button.

Exchange section shows:

- From Account: 6.63 USD (dropdown)
- To Account: 29752.74 AFN (dropdown)
- Conversion rate: 1 USD = 84.249 AFN
- Amount From Account: 1 (input field)
- PIN: **** (input field)

Buttons for 'Transfer' and 'Reset' are located below the exchange form.

At the bottom, a transaction table is visible:

#	Txn No	From Acc No	To Acc No	Amount	Currency	Transaction Type	Message	Transaction Status	Transaction Date
1	0283424001701773545	789118796	789440146	84.25	AFN	Receive	Operation	1	2023/12/05 03:22